



Author Your Own Questions

FAQs and Instructional Videos

FREQUENTLY ASKED QUESTIONS

GENERAL FEATURES & NAVIGATION

- **Where can I find the questions I've created in Progress Learning?**
Go to the Assessment/Assignment Center. Your authored questions live in "My Questions Bank" under Create.
- **Can I edit or delete questions after I've created them?**
Yes, all authored questions can be edited or deleted in "My Questions Bank."
- **Are my authored questions automatically shared with other teachers?**
No. Authored questions are private to your individual Progress Learning account unless you share them within an assessment.

CREATING & MANAGING QUESTIONS

- **What should I do before I start building a question?**
 - Draft your questions in a separate document.
 - Decide the subject, domain, standard, and Depth of Knowledge (DOK) level for each question.

BUILDING ASSESSMENTS

- **How do I add my [authored questions to an assessment](#)?**
From your Teacher Dashboard, go to the Assessment/Assignment Center and select "Assessment Builder" under Assessments. Enter the assessment name and choose the subject. Then, click "My Authored Questions" and check the boxes next to the questions you'd like to include.
- **Can I mix my questions with Progress Learning's question bank?**
Yes! You can combine your authored questions with items from our 200,000+ question bank to build robust assessments.
- **Can I share assessments that include my authored questions?**
Absolutely. When you share an assessment, any questions—authored or otherwise—within it will be shared with the recipient.

GRADING & REVIEWING RESPONSES

- **Which question types are auto-graded?**
All questions are auto-graded except for constructed response (CR) questions, which require teacher grading.
- **How will I know when a student submits a CR question?**
A notification will appear in the Assignment Bank if a CR question needs your review.
- **How do I grade a CR question?**
Click [here](#).

INSTRUCTIONAL VIDEOS



INTRODUCTORY VIDEO

New to authoring questions or need a quick refresher? Watch [this video](#) to learn how to author your own questions and add them to an assessment.



SUPPORT VIDEO

Need help or want to learn more? Watch [this video](#) for the different ways to get support—from emailing our team to exploring help articles, attending webinars, and more.

VIDEOS BY QUESTION TYPE

MULTIPLE CHOICE

- Multiple Choice
- Match Table Grid

PASSAGE

- Multiple Choice
- MultiSelect
- Constructed Response

HIGHLIGHT AND DRAW

- Drawing
- Shading
- Hot Text
- Hot Spot

FILL IN THE BLANKS

- Drag and Drop
- Text Entry
- Inline Choice
- Drag and Drop with Image
- Image with Dropdown
- Text Entry with Image

MATH

- Constructed Response
- Text Entry
- Text Entry with Image

WRITTEN AND RECORDED

- Constructed Response
- Text Entry

CLASSIFY, MATCH, AND ORDER

- Drag and Drop: Part 1
- Drag and Drop: Part 2
- Order List

GRAPHING

- Point
- Line
- Number Line Drag and Drop
- Number Line with Plot

CHARTS

- Bar Graph
- Line Graph
- Histogram
- Dot Plot
- Line Plot

CHEMISTRY

- Constructed Response
- Formula – Text Entry
- Formula – Cloze Chemistry
- Formula – Image

Ready to learn more?

Visit www.progresslearning.com or contact us at info@progresslearning.com